

**NEW REGULAR PASSPORT APPLICATION (Adult)**

THIS FORM IS NOT FOR SALE

DEPARTMENT OF FOREIGN AFFAIRS

Office of Consular Affairs Last Revision: 07 October 2017

**INSTRUCTIONS:** Please PRINT entries legibly using black or blue ink only. Supply the necessary information and indicate "N/A" for entries with no answers. Tick (✓) boxes as appropriate.

Site: PHILIPPINE CONSULATE SYDNEY  
 Date/Time:  
 Booking Reference no.:

CAPTURE SITE PRE-PROCESSING (Do not write on this part)	
APPOINTMENT VERIFICATION:	REMARKS:

**PASSPORT APPLICANT'S INFORMATION**

1. LAST NAME

2. FIRST NAME

3. MIDDLE NAME or MAIDEN LAST NAME

4. SEX <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	5. DATE OF BIRTH (ex. 01 Jan 2017) <table border="1"> <tr> <td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td> </tr> <tr> <td>D</td><td>D</td><td>M</td><td>M</td><td>M</td><td>Y</td><td>Y</td><td>Y</td> </tr> </table>									D	D	M	M	M	Y	Y	Y	6. PLACE OF BIRTH (For born in the PHL: Municipality/City & Province For born outside the PHL: Country) _____
D	D	M	M	M	Y	Y	Y											
7. CIVIL STATUS <input type="checkbox"/> SINGLE <input type="checkbox"/> MARRIED <input type="checkbox"/> WIDOW/ER <input type="checkbox"/> NULLIFIED / ANNULLED <input type="checkbox"/> DIVORCED	8a. HOW DID YOU ACQUIRE PHL CITIZENSHIP? <input type="checkbox"/> BY BIRTH <input type="checkbox"/> BY NATURALIZATION <input type="checkbox"/> BY RE-ACQUISITION (RA 9225) <input type="checkbox"/> BY ELECTION <input type="checkbox"/> BY LEGISLATION	8b. DID YOU EVER LOSE YOUR PH CITIZENSHIP? <input type="checkbox"/> YES <input type="checkbox"/> NO 8c. ARE YOU CURRENTLY A CITIZEN OF ANOTHER COUNTRY? <input type="checkbox"/> YES <input type="checkbox"/> NO 8d. IF YES, FROM WHAT COUNTRY? _____ 8e. HAVE YOU SERVED IN ANY FOREIGN MILITARY? <input type="checkbox"/> YES <input type="checkbox"/> NO IF Yes, what country? _____																

**APPLICANT'S CONTACT INFORMATION**

9a. HOME ADDRESS:

9b. PRESENT ADDRESS:

10. WHERE DO YOU WISH YOUR PASSPORT TO BE DELIVERED?  
 HOME ADDRESS  PRESENT ADDRESS

11. TELEPHONE/MOBILE NUMBER:

12. e-MAIL ADDRESS:



<b>13. APPLICANT'S SPOUSE'S NAME:</b>		<b>CITIZENSHIP:</b>	
14a. PERSON TO CONTACT IN CASE OF EMERGENCY:		14b. TEL/MOBILE NO.:	
<b>PARENTAL INFORMATION</b>			
<b>15. FATHER'S DETAILS</b>		<b>16. MOTHER'S DETAILS (Single / Maiden Name)</b>	
Last Name:		Last Name:	
First Name:		First Name:	
Middle Name:		Middle Name:	
Citizenship (at time of applicant's birth)		Citizenship (at time of applicant's birth)	
<b>DECLARATION OF APPLICANT</b>			
<p>I HEREBY DECLARE AND AFFIRM that 1) I am a Filipino citizen. 2) The information provided in this application is true and correct. 3) The supporting documents attached are authentic. 4) I consent to the verification by the Philippine Government of the information I provided to establish my personal particulars, and further consent to its use for any lawful purpose. 5) I am aware that the information provided in this application will be treated in accordance with relevant privacy regulations. 6) I am aware that under the law, I am allowed to hold only one valid regular Philippine passport at a given time. 7) I am aware that making false statements in this passport application and furnishing falsified or forged documents are punishable by fine or imprisonment, and grounds for suspension or denial of application. 8) I understand and accept that the release of the passport could be subject to delay due to unforeseen events beyond the control of the Department of Foreign Affairs.</p>			
17. SIGNATURE OVER PRINTED NAME		18. DATE (ex. 01 Jan 2017)	
<b>DO NOT WRITE BELOW THIS LINE. FOR THE DEPARTMENT'S USE ONLY.</b>			
<b>PROOF OF PHL CITIZENSHIP</b> <input type="checkbox"/> BIRTH CERTIFICATE from PHL Statistics Authority <input type="checkbox"/> CERTIFICATE OF NATURALIZATION <input type="checkbox"/> IDENTIFICATION CERTIFICATE OF CITIZENSHIP <input type="checkbox"/> ELECTION OF PHL CITIZENSHIP <input type="checkbox"/> Others: _____		<b>IDENTITY DOCUMENT SUBMITTED</b> <input type="checkbox"/> COMELEC Voter's ID <input type="checkbox"/> LTO Driver's License <input type="checkbox"/> Professional Regulatory Commission ID <input type="checkbox"/> Unified Multipurpose ID (UMID) <input type="checkbox"/> PWD ID <input type="checkbox"/> GSIS / SSS ID <input type="checkbox"/> Senior Citizen's ID <input type="checkbox"/> Others: _____	
<b>SUPPORTING DOCUMENTS</b> <input type="checkbox"/> Marriage Certificate from PHL Statistics Authority <input type="checkbox"/> Voter's Registration Record <input type="checkbox"/> Court Order <input type="checkbox"/> NBI Clearance <input type="checkbox"/> Others: _____			
REMARKS:		PASSPORT WATCHLIST VERIFICATION:	
PROCESSOR'S SIGNATURE:		ENCODER'S SIGNATURE:	
OFFICIAL RECEIPT/PAYMENT SLIP NO.:		DATE OF TRANSACTION:	

END

## REQUIREMENTS FOR THE E-PASSPORT

*Filipino citizens are entitled to a Philippine passport. Filipino citizens who have acquired Australian citizenship are eligible to apply for a Philippine passport after the reacquisition of their Philippine citizenship (oath of allegiance under RA 9225). A passport may be renewed at least six (6) months prior to its expiration date. The processing time for an e-Passport is at least six (6) to eight (8) weeks. All Philippine e-Passports are produced in Manila.*

**FIRST TIME APPLICANTS:** First-time applicants are Filipino citizens who have not yet been issued a Philippine Passport.

1. Personal appearance of applicant at the Philippine Consulate.
2. Accomplished Passport Application Form.
3. Birth Certificate (BC) on security paper issued by the Philippine Statistics Authority (PSA) or Report of Birth (ROB) of the applicant issued by either the Philippine Embassy or Consulate.
4. Visa issued by the Australian government, e.g., Visa Entitlement Verification Online (VEVO) or DIAC Certificate of Evidence of Resident Status (CERS)
5. A non-refundable passport processing fee of AUD \$108 (either in cash or postal money order payable to the Philippine Consulate General in Sydney”.

**Additional Requirements:**

- **Minor Applicants-** Personal appearance of minor applicant and of either parent; If Parents are married-PSA issued Marriage Certificate (MC) or Report of Marriage (ROM) of Parents if married abroad; passport/s of parent/s; Visa of parent/s
- **Dual Citizens-** Identification Certificate, Order of Approval or Oath of Allegiance

**PASSPORT RENEWAL:**

1. Personal appearance of applicant at the Philippine Consulate.
2. Duly accomplished Passport Application Form
3. Original latest Philippine passport. and photocopy of the passport's data page
4. Birth Certificate issued by the Philippine Statistics Authority (PSA), if passport is not an ePassport (i.e. issued before 11 August 2010).
5. If married, Marriage Certificate, issued by the Philippine Statistics Authority (PSA), if passport is not an ePassport (i.e. issued before 11 August 2010).
6. Visa issued by the Australian government e.g., Visa Entitlement Verification Online (VEVP) or DIAC Certificate of Evidence of Resident Status (CERS)
7. A non-refundable passport processing fee AUD \$108 (either in cash or postal money order payable to the “Philippine Consulate General”

**Additional Requirements:**

- **Minor Applicants-** Personal appearance of minor applicant and of parent; if Parents are married, PSA-issued Marriage Certificate (MC) or Report of Marriage (ROM) of Parents if married abroad; passport/s of parent/s; Visa of parent/s
- **Dual Citizens-** Identification Certificate, Order of Approval or Oath of Allegiance
- **Married Women** – Marriage Certificate on security paper issued by the Philippine Statistics Authority (PSA), or Report of Marriage (ROM) issued by the Philippine Embassy or Philippine Consulate
- **For married women who would like to revert to their maiden name:** Birth Certificate (BC) issued by PSA; Widower-Death Certificate on security paper from PSA of the deceased husband or Report of Death issued by the Philippine Embassy or Philippine Consulate; Annulled/Divorced- Annotated Marriage Certificate issued by PSA

**REPLACEMENT OF A LOST PASSPORT:** The Consulate requires certain documents for administrative procedures. The Consulate must also verify the details of the lost passport, which will take at least 15 days.

1. Personal appearance of applicant
2. Duly accomplished Passport Application Form
3. A non-refundable passport processing fee of \$270 for valid lost passport or \$162 for expired lost passport (either in cash or postal money order payable to the “Philippine Consulate”).
4. Photocopy of the data page of lost passport if available.
5. Requirements for the first time applicants is still prescribed.

**Additional requirements:**

- If the lost passport has expired, an **Affidavit of Loss** explaining the details of the circumstances surrounding the loss of the passport. The Consulate will charge a notarial fee of \$45 for the notarization of the Affidavit of Loss.
- If lost passport is still valid, submit both a written **Police Report** and **Affidavit of Loss**.
- **If the applicant's passport record has inconsistencies, the Consulate will require additional documents to validate necessary details.**